

Democratic Services

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Date: 9 October 2012

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To: The Chairperson and Clerk of each Parish and Town Council in Bath & North East Somerset and the Chairpersons of Parish Meetings

Copy to :

Group Leaders:

Cabinet Members:

Chief Executive and other appropriate officers

Press and Public

Dear Member

Parishes Liaison Meeting: Wednesday, 17th October, 2012

You are invited to attend a meeting of the **Parishes Liaison Meeting**, to be held on **Wednesday, 17th October, 2012 at 6.30 pm** in the **Memorial Hall, Little Lane, Farmborough BA2 0AE**.

The agenda is set out overleaf.

The meeting will be chaired by Councillor Rob Appleyard and the Chief Executive, Jo Farrar, will be in attendance.

Yours sincerely



Ann Swabey
for Chief Executive

If you need to access this agenda or any of the supporting reports in an alternative accessible format please contact Democratic Services or the relevant report author whose details are listed at the end of each report.

This Agenda and all accompanying reports are printed on recycled paper

NOTES:

- 1. Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Ann Swabey who is available by telephoning Bath 01225 394416 or by calling at the Riverside Offices Keynsham (during normal office hours).
- 2. Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays notice must be received in Democratic Services by 4.30pm the previous Friday)

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must be received in Democratic Services by 4.30pm the previous Friday). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards. Further details of the scheme can be obtained by contacting Ann Swabey as above.

- 3. Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Ann Swabey as above.

Appendices to reports are available for inspection as follows:-

Public Access points - Riverside - Keynsham, Guildhall - Bath, Hollies - Midsomer Norton, and Bath Central, Keynsham and Midsomer Norton public libraries.

For Councillors and Officers papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

- 4. Attendance Register:** Members should sign the Register which will be circulated at the meeting.
- 5. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.**
- 6. Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

Parishes Liaison Meeting - Wednesday, 17th October, 2012

at 6.30 pm in the Memorial Hall, Little Lane, Farmborough BA2 0AE

A G E N D A

1. WELCOME AND INTRODUCTIONS

2. EMERGENCY EVACUATION PROCEDURE

3. APOLOGIES FOR ABSENCE

4. URGENT BUSINESS AS AGREED BY THE CHAIR

The Chair will announce any items of urgent business accepted since the agenda was prepared

5. MINUTES OF THE LAST MEETING ON 20TH JUNE 2012 (Pages 7 - 14)

To approve the minutes of the previous meeting as an accurate record.

6. THE NEW STANDARDS REGIME

The Council's Monitoring Officer will attend to update the meeting on the operation of the new Standards Regime and the Standards Committee.

7. THE PROVISION OF YOUTH SERVICES

Paula Bromley (Principal Youth Officer) will give a Powerpoint presentation and answer questions.

8. THE COMMUNITY RIGHT TO BUY (Pages 15 - 16)

A briefing note is attached. Andy Thomas (Group Manager, Partnership Delivery) will attend to answer questions.

9. THE B&NES CORE STRATEGY (Pages 17 - 22)

A briefing note is attached. David Trigwell (Divisional Director for Planning Transport) and Simon de Beer (Planning Policy and Environment Manager) will attend to answer questions on:

- a. The progress of the examination of the Core Strategy
- b. The Local Planning Authority's intentions regarding the placemaking plan
- c. The potential (or otherwise) for, and the added value of, Neighbourhood Plans in Bath & North East Somerset

10. PLANNING ENFORCEMENT (Pages 23 - 24)

A briefing note is attached. An officer will attend to answer questions on the Planning Department's intentions with regard to the future of Planning Enforcement.

11. GYPSIES, TRAVELLERS AND TRAVELLING SHOW PEOPLE SITE ALLOCATIONS DEVELOPMENT PLAN DOCUMENT (Pages 25 - 32)

A briefing note is attached. Meghan Rossiter (Senior Planning Officer) will attend to answer questions.

12. LOCALISING COUNCIL TAX SUPPORT AND ITS IMPLICATIONS FOR THE TAX-BASE AND TOWN/PARISH COUNCIL PRECEPTS

Tim Richens (Divisional Director, Finance) will attend to update the meeting on this issue and answer questions.

13. RURAL BROADBAND PROJECT (Pages 33 - 38)

A briefing note is attached for information.

14. DATES OF FUTURE MEETINGS

The date of the next meeting will be February 20th 2013, venue to be announced.

The Committee Administrator for this meeting is Ann Swabey who can be contacted on 01225 394416.